



Rand Park High School
(GAUTENG DEPARTMENT OF EDUCATION)

EXEMPTION OF SCHOOL FEES: APPLICATION AND PROCESS

1. APPLICATION

- 1.1 Exemption from School Fees is available to qualifying parents in terms of The South African Schools Act # 84 of 1996 section 39.
- 1.2 Exemptions are granted as stipulated in the Exemption Regulation Gazette no. 29311 dated 13 October 2006.
- 1.3 Parents / Applicants who wish to be exempted from the payment of school fees must apply **annually** to the School Governing Body in **writing**, by completing and application form.
- 1.4 Parents / Applicants must furnish such relevant further particulars as the Governing Body may request.
- 1.5 The income of both parents irrespective of their marital situation is used in the calculation of exemption.
- 1.6 A maintenance agreement or divorce order cannot be enforced on a third party being the school. It is/an agreement between two parties.

2. PROCESS

- 2.1 The Exemption Application form may be collected from the Exemptions Officer, Mrs. Justine de la Rey, from 15 January 2014 at the school office between 07h00 and 13h00.
- 2.2 **No Exemption Application form may be sent home with a learner.** Should an applicant(s) not be able to collect the Application form personally, a letter of authority must accompany the person nominated to collect such form on an applicant's behalf.
NB: Only an adult over the age of 18 years is permitted to collect Exemption Application forms from the school.
- 2.3 The completed Application form and all the required documentation **must be returned** (by at least one of the applicants) to the Exemption Officer **within 2 weeks** of collection.
- 2.4 When returning the completed Application form and the required documentation, **a brief consultation with the Exemptions Officer is necessary** and applicants are therefore politely requested to allow time for this.
- 2.5 Incomplete Application forms will not be accepted.

VERY IMPORTANT DISCLAIMER:

Applicants wishing to submit an Exemption Application, should please note that they remain legally liable to pay school fees until such time as the application has been received, reviewed and the outcome of such application has been communicated to them in writing.